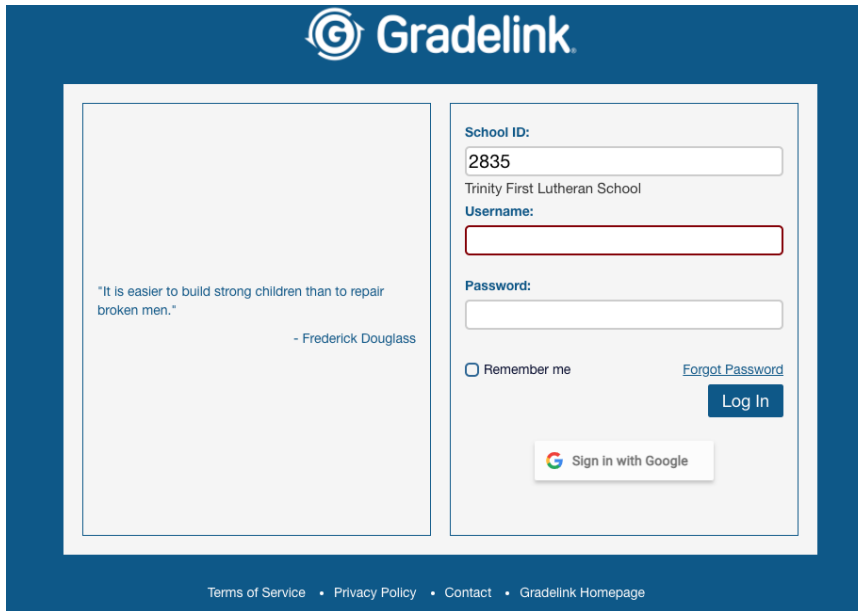


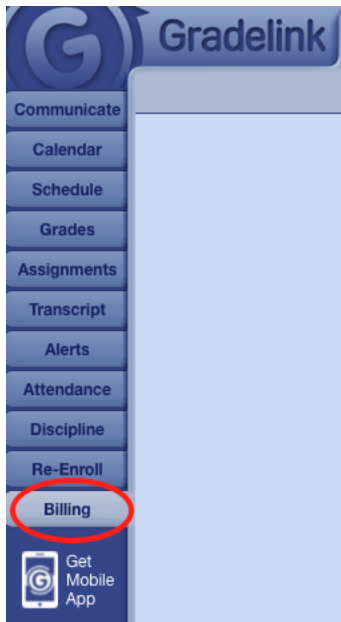
## How to Make Payments on Gradelink

1. Go to <https://secure.gradelink.com/Gradelink>
2. Login with the School ID (2835), your username, and password.



The image shows the Gradelink login page. At the top, there is a blue header with the Gradelink logo and name. Below the header, the page is divided into two main sections. On the left, there is a quote: "It is easier to build strong children than to repair broken men." - Frederick Douglass. On the right, there is a login form. The form includes a "School ID:" field with the value "2835" and the text "Trinity First Lutheran School" below it. Below that is a "Username:" field, which is currently empty and has a red border. Below the username field is a "Password:" field, also empty. There is a "Remember me" checkbox and a "Forgot Password" link. A "Log In" button is located at the bottom right of the form. Below the login form is a "Sign in with Google" button. At the bottom of the page, there are links for "Terms of Service", "Privacy Policy", "Contact", and "Gradelink Homepage".

3. Click on "Billing" on the left-hand side.



4. Click on "Pay another amount."

**Family Billing & Payment**

**Statements for 2021-2022**

- [July 2021](#)  
\$35.00 Activity Fee  
\$0.00 Registration  
\$35.00 Total Balance
- [February 2021](#)
- [Y-T-D](#)

Click on any of the billing periods listed to download PDFs of the monthly statements or current activity. Separate links may be listed for more than one term or academic year. Up to two months of recent activity as well as year-to-date historical statements are available.

Final monthly statements and current activity links are presented only for periods that contain transactions or have balances due.

[Pay \\$35.00](#) [Pay another amount](#)

5. Fill out the information in the pop up. Be sure to include a description in "Notes" with what you are making the payment for (Activity Fee, Tiger Club, Cross Country, Worship Team, etc.). You can pay with your bank account (eCheck) or Credit Card by clicking on the appropriate button.

**Gradelink Quick Pay**

First Name

Last Name

Email

Payment Method

Bank Name

Account Number

Routing Number

Account Type  eCheck Payment Limit: \$2,000.00

A convenience fee of \$0.20 is applied to eCheck (ACH) transactions

Amount \$

Total \$ 0.20

Notes

Secure Transaction [Cancel](#)